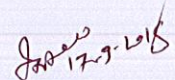


## Tender Notice

Sealed tenders in 2 (two) envelope system are hereby invited by **Bangladesh Services Ltd (BSL)** for providing cleaning/housekeeping services including supply of machineries, chemicals & toiletries at BSL Office Complex at 1 Minto Road, Dhaka-1000, from qualified firms who have experience in such works.

2. The intending tenderer must fulfill the following minimum qualifications and requirements for their participation in the said tender:
  - (a) The firm having sufficient experience of cleaning work at 5-star hotel/international office building/foreign embassy or international standard multistoried office premises are only eligible to participate in the tender.
  - (b) Only the bonafide firm/company who have performed cleaning/housekeeping work in any Govt./semi Govt./private organization amounting to Tk.24,00,000/= (Taka twenty-four lac only) per year, are only eligible to apply. Experience certificate in original, attested copy of work order & work completion certificate must be submitted with the technical offer otherwise the offer will be treated as cancelled.
  - (c) The tenderer must have to submit a list of equipments and cleaning materials to be used with the technical offer separately. Otherwise his offer will be treated as cancelled. Also, a work plan to be submitted with the technical offer.
3. The intending tenderer must submit an application to the Secretary, BSL stating their eligibility for participation in the tender, supported by all the authentic documents as stated in para 2 (a) to (c) for obtaining Tender Documents. The application for purchase of Tender Documents will be received upto 30/09/2018. On scrutiny of the same, BSL authority may allow or reject any or all applications for purchase of Tender Documents. The intending tenderer(s) who would be allowed to buy Tender Documents shall pay Tk.1,000.00 (Taka one thousand only) (non-refundable) in cash or in the form of bank draft/pay order in favour of Bangladesh Services Limited from a scheduled Bank of Bangladesh for obtaining each set of Tender Documents from the office of the undersigned during office hours from 03/10/2018 to 04/10/2018.
4. BSL authority will organize a pre-bid meeting with intending tenderers (who will have purchased Tender Documents) on 08/10/2018 at 11:00 AM at BSL Board Room.
5. Earnest money amounting to Tk.2,00,000.00 (Taka two lac) in the form of Bank Draft/Pay Order from any scheduled Bank of Bangladesh issued in favour of **Bangladesh Services Ltd** shall have to be furnished along with the Technical Proposal without which the tender shall outright be rejected. The earnest money of the successful bidder will be kept as security money and will be refunded after expiry of the contract and/or termination of the contract after deduction of fine on any other dues, if any. The Earnest Money will be returned to the unsuccessful bidders within 10(ten) days of issuance of work order to the successful bidder on written request.
6. The Technical and Financial Offer will be received in the office of the Secretary, BSL upto 12:00 noon on 11/10/2018 and Technical Proposals will be opened at 12:30 P.M. on the same day at the same place in presence of the tenderers' representatives (if any).
7. **Bangladesh Services Ltd** reserves the right to accept any tender and reject any or all the tenders without assigning any reason whatsoever.

  
Secretary  
Bangladesh Services Ltd