

1. Project Manager (ELV)

Qualification: B. Sc. Engineering (Computer Science/Electrical/Communication)

Institutional Background: Any reputed University/Institution

Experience: Minimum 12 years

Field of Experience: Must have practical working experience in supervising and monitoring of installation & commissioning of IT Data, EPBX, IPCCTV, IPTV, Audio Visual, Data Centre, Security System, WiFi etc. The applicant must have experience in completing the above mentioned works in a hotel/hospital/commercial complex or equivalent. The applicant having certification like CCNA, MCSE, CDCP will get preference.

Applicant must have excellent technical and interpersonal skills, public speaking and persuasive ability, ability to handover time-bound project.

Salary: Negotiable

2. ELV Foreman/Site Engineer

Qualification: B. Sc. Engineering/Diploma (Computer Science/Electrical/Communication)

Institutional Background: Any reputed University/Polytechnic Institution

Experience: Minimum 5 years (for B. Sc. Engineering) and 8 years (for Diploma Engineer)

Field of Experience: Must have practical working experience in supervising and monitoring of installation & commissioning of IT Data, EPBX, IPCCTV, IPTV, Audio Visual, Data Centre, Security System, WiFi etc. The applicant must have experience in completing the above mentioned works in a hotel/hospital/commercial complex or equivalent.

Salary: Negotiable

3. Document Controller

Qualification: Bachelor of Architecture/M.Sc. in Computer Science

Institutional Background: BUET or any reputed University

Experience: Minimum 8 years

Field of Experience:

- At least 8 years' experience in document management roles in Engineering Procurement & Construction (EPC) projects.
- Basic understanding of Engineering / Procurement / Construction / Commissioning documents.
- Familiar with e-Document management system.

Computer skill:

- The applicant must have knowledge to operate OS, MS Word, Excel, CAD, Power Point, fluent knowledge of IT Communication skills.
- Excellent MS Suite software knowledge.
- Good working knowledge of Adobe Acrobat.

Salary: Negotiable